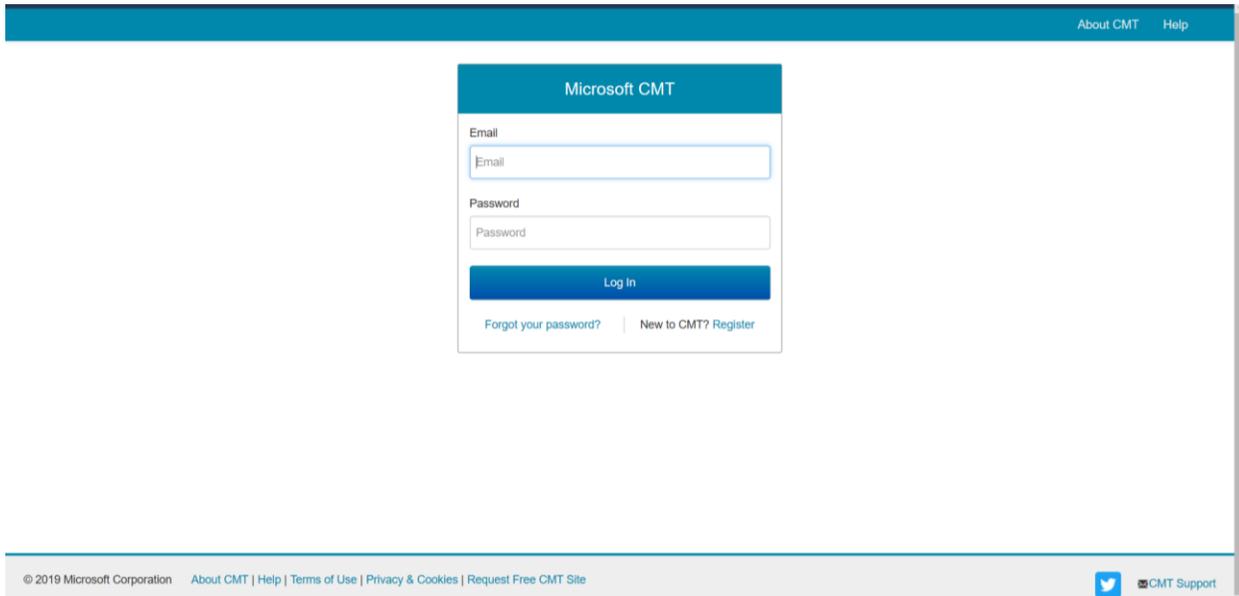


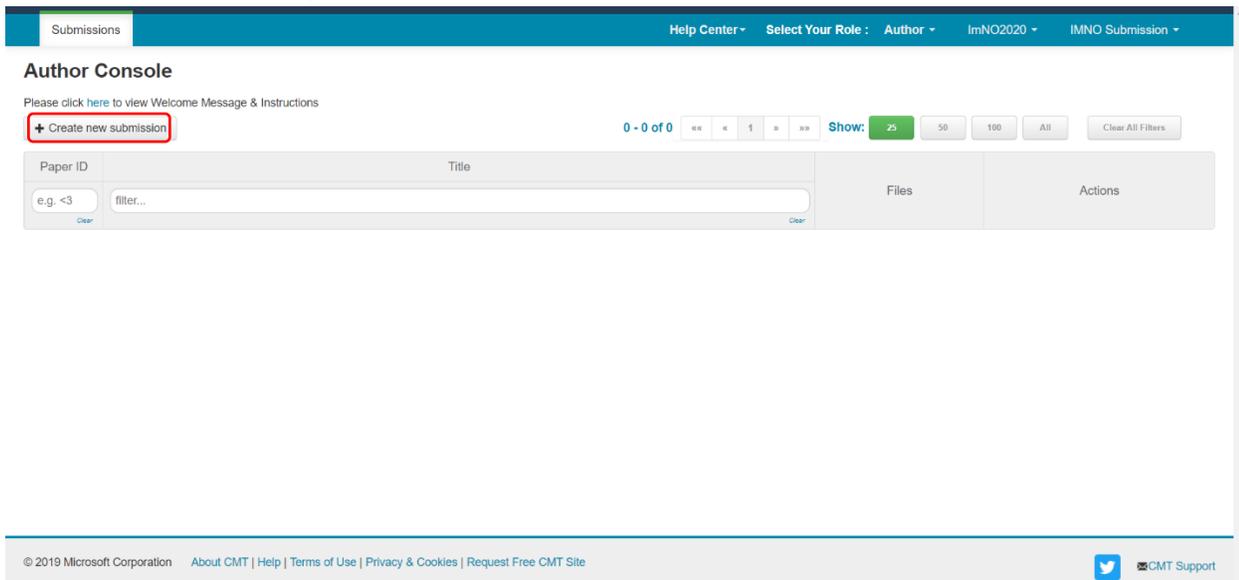
CMT instructions for authors

1. Go to the [ImNo 2020 submission site](#). You will be asked for your username and password, or to register if you are new to CMT.



The screenshot shows the Microsoft CMT login interface. At the top right, there are links for 'About CMT' and 'Help'. The main content area is titled 'Microsoft CMT' and contains a login form with two input fields: 'Email' and 'Password'. Below these fields is a blue 'Log In' button. Underneath the button are two links: 'Forgot your password?' and 'New to CMT? Register'. At the bottom of the page, there is a footer with copyright information for 2019 Microsoft Corporation and a 'CMT Support' link.

2. At the author console, click the [+ Create new submission](#) button to create a new submission



The screenshot shows the 'Author Console' page. At the top, there is a navigation bar with 'Submissions' selected, and links for 'Help Center', 'Select Your Role: Author', 'ImNO2020', and 'IMNO Submission'. Below the navigation bar, there is a section titled 'Author Console' with a link to 'Please click here to view Welcome Message & Instructions'. A red box highlights the '+ Create new submission' button. To the right of this button is a pagination control showing '0 - 0 of 0' and a 'Show:' dropdown menu set to '25'. Below this is a table with columns for 'Paper ID', 'Title', 'Files', and 'Actions'. The 'Paper ID' column has a search filter with the text 'e.g. <3' and a 'filter...' input field. At the bottom of the page, there is a footer with copyright information for 2019 Microsoft Corporation and a 'CMT Support' link.

3. You will be asked to fill in the title of your paper, author information, domain conflicts, select subject areas and other details. Please list all co-authors of your paper. See items 8 – 12 below on adding co-authors and listing domain conflicts.
4. Click the [Submit](#) button at the bottom of the page and you will be taken to a summary page. Note that CMT **does not** automatically generate a confirmation email. Use the [Print](#) or [Email](#) buttons at the top-right hand corner of the page if you wish to generate a copy for yourself and other authors.

Submissions Help Center Select Your Role : Author ImNO2020 Kitty Wong

Submission Summary Print Email

Conference Name	Imaging Network Ontario 2020
Paper ID	1
Paper Title	My test paer
Created on	10/27/2019, 6:08:11 PM
Last Modified	10/27/2019, 6:08:11 PM
Authors	
Primary Subject Area	1) IMAGING MODALITY -> Modality: Angiographic imaging
Secondary Subject Areas	2) OBJECT OF INTEREST / AREA OF APPLICATION -> Area: Abdomen (gastrointestinal tract, kidney, liver) 2) OBJECT OF INTEREST / AREA OF APPLICATION -> Other (Area) 3) GENERAL METHODOLOGY -> Methodology: Contrast agents 3) GENERAL METHODOLOGY -> Methodology: Device hardware & system development - evaluation and performance
Domain Conflicts	uwo.ca
Submission Files	IMNO_Test_Paper.pdf (36 Kb, 10/27/2019, 6:08:05 PM)
Submission Questions Response	<p>1. Poster / Talk preference</p> <p>Either</p> <p>2. Presenter</p> <p>Other</p>

[Edit Submission](#) [Back to Author Console](#)

5. You may return to the Author console to submit another paper by clicking [Back to Author Console](#) button or edit your submission by clicking [Edit Submission](#) at the bottom of the page.

6. You may edit or delete your submission until the submission deadline.

Submissions Help Center Select Your Role : Author ImNO2020 Kitty Wong

Author Console

Please click [here](#) to view Welcome Message & Instructions

[+ Create new submission](#) 1 - 1 of 1 Show: 25 50 100 All Clear All Filters

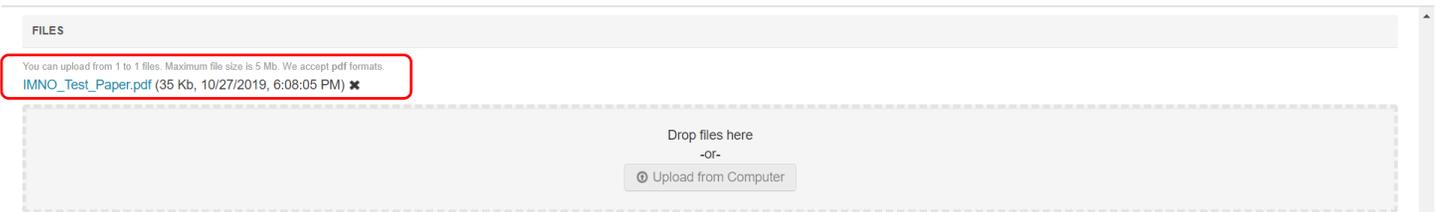
Paper ID	Title	Files	Actions
<input type="text" value="e.g. <3"/> <input type="text" value="filter..."/> <small>Clear Clear</small>			
1	My test paer	Submission files: IMNO_Test_Paper.pdf	Submission: Edit Submission Delete Submission

This is your submission ID number. Include this number in your subject line for all email inquires

Use these buttons to edit or delete your submission

© 2019 Microsoft Corporation [About CMT](#) | [Help](#) | [Terms of Use](#) | [Privacy & Cookies](#) | [Request Free CMT Site](#) CMT Support

7. To update your abstract file with a new version, you will need to delete the old file first by clicking the "x" beside the file name. You can use the time-stamp (Pacific time) beside your file name as a indication of whether your last upload was successful.



8. Adding Co-authors:

You must enter all co-authors of the paper by the submission deadline.

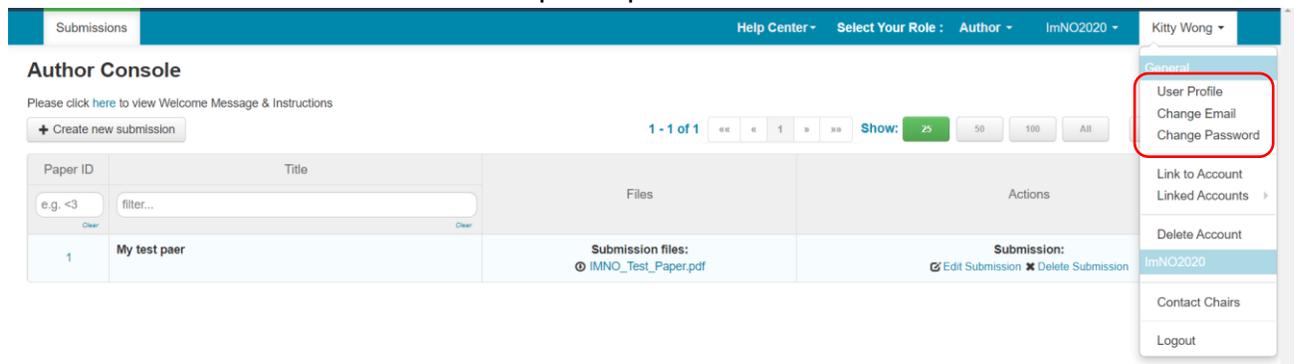
Once a co-author is added to your paper, he or she can also edit the submission. Only the primary author can delete the submission.

If your co-author’s email address is not in the CMT database, CMT will prompt you to enter personal information on the co-author’s behalf. Once the co-author is added to the database, a CMT account with the email address entered will be automatically generated. Please note that CMT does not automatically send login information to the newly added co-author. The co-author must request for a password via the “forgot your password” link at the login page in order to login. If you believe that your co-author already has a CMT account but they are not found in the database then it may be because they have registered using a different email address; asking your co-author for the email address that they use for CMT will avoid the problem of creating multiple CMT accounts.



9. If you have mis-typed your co-author’s email address, you can fix it by removing it on your author list and adding a correct one using the add button. Mis-typed email addresses entered to the system cannot be corrected easily.

10. If you have mis-spelled your co-author’s name or other details, your co-author must login to CMT him or herself to make those changes. Once logged in, use the arrow beside the name to access the menu shown below to update personal information.



11. Multiple accounts in CMT

If you have multiple accounts with CMT, you can link them via “Link to Account” in the pop-up menu. Note that by linking two accounts, it DOES NOT merge two accounts into one, it simply allows you to switch between two accounts without having to log in and out.

12. Domain Conflicts:

A complete domain conflicts list includes not only the current email domains of you and your co-author’s organizations but also all institutions you and all your co-authors have a close relationship with in the past 3 years. Consider following scenario as an example:

Scenario: Author 1 and Author 2 are co-authors of the same paper. Author 1 is currently working for Institute A with email domain InstituteA.edu and is also collaborating with a research group in hospital B with email domain hospitalB.com. Author 1 has also worked for company C with email domain CompanyC.com 2 years ago. Author 2 is currently working for Institute D with email domain InstituteD.edu and have close relationship with OrganizationE.org.

The list domain conflicts of this paper: InstituteA.edu; hospitalB.com; CompanyC.com; InstituteD.edu; OrganizationE.org

DOMAIN CONFLICTS

Please enter the domain of each institution (semicolon separated) that authors have a conflict of interest with (example: mit.edu; ox.ac.uk; microsoft.com). More specifically, please list domains of all institutions authors worked for, or have had very close collaboration with, within the last 3 years.

Note: It is important that you also enter the domains of authors' current institutions here since CMT does not automatically add them to conflicting domains. Please DO NOT enter the domain of email providers such as gmail.com, yahoo.com, hotmail.com and 163.com as institution domains.

*Domain Conflicts

13. Subject Areas(KEYWORDS):

To help guide reviewer assignment and session placement, please select one primary keyword (from one of the three main categories: 1) Imaging Modality, 2) Object of Interest/Area of Application, 3) General Methodology) that best represents your abstract and two or more secondary keywords (up to four) from the three categories.

SUBJECT AREAS

You may select up to 4 secondary subject areas.

Primary	Secondary		Primary	Secondary	
		1) IMAGING MODALITY			Area: Fetal, placental, neonatal, pediatric
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Modality: Angiographic imaging	<input type="checkbox"/>	<input type="checkbox"/>	Area: Head & Neck (incl. eye, inner ear)
<input type="checkbox"/>	<input type="checkbox"/>	Modality: Cellular and molecular imaging	<input type="checkbox"/>	<input type="checkbox"/>	Area: Lung
<input type="checkbox"/>	<input type="checkbox"/>	Modality: Functional imaging (e.g. fMRI)	<input type="checkbox"/>	<input type="checkbox"/>	Area: Musculoskeletal (bone, muscle, joints, spine)
<input type="checkbox"/>	<input type="checkbox"/>	Modality: Magnetic resonance imaging (MRI)	<input type="checkbox"/>	<input type="checkbox"/>	Area: Neuro (brain, nerves)
<input type="checkbox"/>	<input type="checkbox"/>	Modality: Microscopy	<input type="checkbox"/>	<input type="checkbox"/>	Area: Vascular (cardiac, vessels)
<input type="checkbox"/>	<input type="checkbox"/>	Modality: Nuclear imaging (e.g. PET, SPECT)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other (Area)
<input type="checkbox"/>	<input type="checkbox"/>	Modality: Optoacoustic/photoacoustic imaging			3) GENERAL METHODOLOGY
<input type="checkbox"/>	<input type="checkbox"/>	Modality: Ultrasound	<input type="checkbox"/>	<input type="checkbox"/>	Methodology: Computation modeling (biomechanical, finite-element)
<input type="checkbox"/>	<input type="checkbox"/>	Modality: X-ray imaging and computed tomography	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Methodology: Contrast agents
<input type="checkbox"/>	<input type="checkbox"/>	Other (Modality)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Methodology: Device hardware & system development - evaluation and performance
		2) OBJECT OF INTEREST / AREA OF APPLICATION	<input type="checkbox"/>	<input type="checkbox"/>	Methodology: fMRI analysis
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Area: Abdomen (gastrointestinal tract, kidney, liver)	<input type="checkbox"/>	<input type="checkbox"/>	Methodology: Image guidance, robotics, virtual/augmented reality
<input type="checkbox"/>	<input type="checkbox"/>	Area: Animal models and imaging	<input type="checkbox"/>	<input type="checkbox"/>	Methodology: Image processing (reconstruction, enhancement, segmentation, registration, compression) - development and evaluation
<input type="checkbox"/>	<input type="checkbox"/>	Area: Cancer (incl. breast, prostate)	<input type="checkbox"/>	<input type="checkbox"/>	Methodology: Machine learning and neural networks
<input type="checkbox"/>	<input type="checkbox"/>	Area: Cells	<input type="checkbox"/>	<input type="checkbox"/>	Other (Methodology)